



Department of
Justice

An Roinn Dlí agus Cirt

Máinnstríe O tha Laa

www.justice-ni.gov.uk

The Explosives (Fireworks) Regulations (Northern Ireland) 2002 as amended by the Pyrotechnic Articles (Safety) Regulations 2015

Application for a licence to purchase, possess and use Category F2 fireworks

Explanatory Notes

Please read these notes carefully and retain them for your information

- Fireworks being sold in Northern Ireland must be classified under Categories F1, F2, F3 and F4 of Schedule 1 of the Pyrotechnic Articles (Safety) Regulations 2015.
- A licence is not required to purchase, possess and use fireworks classified under Category F1 or sparklers classified under Category F2 (intended for use in confined areas). You must have a licence before you can purchase, possess and use any other type of fireworks – that is, those of Categories F2, F3 or F4. This application is for F2 fireworks only (those suitable for use in the average garden). There is a separate application form and inspection regime for the more powerful Category F3 and F4 fireworks.
- The licence is only valid for the period stated and only authorises the purchase of the fireworks listed on it.
- A licence will not normally be issued for fireworks to be used between 11pm and 7am nor will one be issued more than 4 weeks in advance of the display date.
- Unless you have a licence a retailer cannot sell you fireworks. If you have a licence the retailer is required to record details of your purchase of fireworks. They should not take your licence or any part of it from you as it must accompany the fireworks at all times.
- An application for a licence for a display at a location that is not your private address must be accompanied by the written consent of the landowner (farmer/council etc.) to the proposed use of fireworks. It must also identify the person who will use the fireworks and the person responsible for safety before, during and after the display. The same person may perform these roles. The application must include a site plan indicating features and the dimensions of the site, the firing position, fall-out area and the position of stewards. A minimum of two stewards should be provided for the first 50 spectators, plus an extra steward for every additional 250 spectators. The stewards should be briefed by the person using the fireworks prior to the event so they can carry out their duties effectively.
- **You will only be licensed to purchase, possess and use the fireworks listed at section 4 of your application form.** Your fireworks retailer can help you complete this. If you wish to purchase a boxed selection of fireworks the name of the manufacturer and the name of the boxed selection must be stated. In all other cases the manufacturer and type of firework must be stated. The type of fireworks should be: fountain; Roman candle; mine; wheel; rocket; combination, etc.

If for some reason, you need to purchase fireworks other than those listed on your licence, you must contact Firearms and Explosives Branch to have your licence amended, prior to purchase.

- The application should be submitted in sufficient time to allow us to process it. This can take up to 3 weeks and may require an inspection by a local council health and safety inspector.

At busy times, particularly during the Halloween period, any delay in submitting your application could result in a licence not being issued as we could not guarantee to process it in time.

- Applications that have incomplete addresses, are missing telephone numbers or are for sites that cannot accommodate the proposed display may be returned.

Payment of the licence fee

Payment can be made by cheque or postal order which must be enclosed with your application form. **CASH OR POST DATED CHEQUES CANNOT BE ACCEPTED.**

Where the number of persons at your fireworks display will be:

- Fewer than 100, the fee is £30.
- 100 or more but fewer than 1000, the fee is £80.
- More than 1000, the fee is £160.

Please make your cheque/postal order payable to: **“Department of Justice No 1 Account or DOJNI No 1 Acc”** and write the applicant’s name clearly on the back.

Important note

The Department of Justice will not issue a licence if it considers it inappropriate to do so, for example on the grounds of health and safety. In accordance with Schedule 3 of the regulations the fee for the processing of the licence will not be refunded if a licence is refused on the grounds of health and safety or if you withdraw your application within 10 days of the date of the proposed fireworks display.

Personal Information

The details entered in this form may be stored and shared with other organisations. Further information on how we deal with your personal data is in **Annex A** below.

Insurance

We strongly recommend that you insure your proposed display as you may be liable for any injury, distress, damage or loss that your fireworks cause.

Enquiries

If you have any questions about your application or licence, please contact us:

Firearms and Explosives Branch
Department of Justice
Block B
Castle Buildings
Stormont Estate
Belfast
BT4 3SG

Tel: 0300 200 7881

Fax: 028 9052 0194

Email: feb@justice-ni.x.gsi.gov.uk

Safety at fireworks displays

We recommend that you consult the Explosives Industry guidance booklets available at -

<http://www.eig2.org.uk/wp-content/uploads/GYOFD-Red-Guide.pdf>

The booklet is aimed specifically at those persons or organisations that plan a fireworks display and have no specialist knowledge. The guide gives advice on such matters as selecting a suitable site; spectator safety; firing the fireworks and what you do if something goes wrong.

Firework safety

Read the manufacturer's instructions on each individual firework well before your display so that you know how to use them.

Have a torch so that you can read the instructions on the fireworks.

Have a bucket of water handy in case of an emergency.

Light fireworks at arm's length, using a taper or portfire.

Follow the Firework Safety Code; this means that you should for example:

Only buy fireworks bearing the CE Marking.

Do not drink alcohol before letting off fireworks.

Never go near a firework that has been lit. Even if it has not gone off, it could still explode.

Never put fireworks in your pocket or throw them.

Always supervise children around fireworks and keep pets indoors.



The Explosives (Fireworks) Regulations (Northern Ireland) 2002 as amended by the Pyrotechnics Articles (Safety) Regulations 2015

Application for a Category F2 (Garden) Fireworks Licence

Please complete in CAPITAL letters and in black ink. If you need more space, continue on a separate sheet

1. Applicant details (the person purchasing, possessing and using the fireworks)

Title (Mr/Mrs/Miss, etc.) Forename Surname

Full Home Address

..... Postcode.....

Contact Tel. No (If a number is not provided, the application form will be returned)

Email:

2. Display details

Date of Display Number of persons attending

Location of Display

..... Postcode

In which Council Area will the fireworks be used?

3. Is the location at 2 above your own private address? Yes No
If you answered "Yes", please go to Section 4.
If you answered "No" please complete the following section.

Purpose of display

Time of display: between..... and.....

Have you current, appropriate and adequate insurance cover for the display? Yes No

Organisation hosting the event (if applicable).....

Person responsible for firing the display

Title (Mr/Mrs/Miss, etc.) Forename Surname

Address

Person responsible for event safety (if different from firer)

Title (Mr/Mrs/Miss, etc.) Forename Surname

Address

Please attach an accurate site plan of the display site (see Explanatory Notes)

4 Fireworks details

(The licence will authorise you to purchase these fireworks and only these fireworks from this retailer. If you wish to purchase a boxed selection of fireworks the name of the manufacturer and the name of the boxed selection must be stated.)

Name of Fireworks RetailerRetailer's Registration No MR.....

Manufacturer	Firework name	Type	Number of fireworks
<i>Fireworks NI</i>	<i>Sky Light</i>	<i>Rocket</i>	<i>x4</i>

5 Applicant's Declaration

I am 18 years of age or over and am the person purchasing, possessing and using the fireworks.

I confirm that the fireworks, to which this application applies, conform to Category F2 of the Pyrotechnic Articles (Safety) Regulations 2015.

I confirm that the display site is sufficiently large to accommodate both the fireworks display and the spectators.

I confirm that the information given in this application is, to the best of my knowledge, accurate, true and complete. I understand that my application may be rejected for withholding details or giving false or misleading information and that a fireworks licence obtained by the provision of false or misleading information will be null and void and the subsequent purchase, possession or use of fireworks will be an offence.

SignatureDate

Checklist

Please ensure you have:

- Completed all relevant sections of the application form.
- Enclosed payment of the correct fee (**cash and post dated cheques will not be accepted**).
- Enclosed a site plan (for events not held at your own private address)
- Written consent from the landowner to the proposed display. (When the event is not at your private address)

Please return your completed application to:

Firearms and Explosives Branch, Department of Justice, Block B, Castle Buildings, Stormont Estate Belfast BT4 3SG

Annex A - Privacy Notice - Fireworks

Firearms & Explosives Branch (FEB)
Room B4.22
Castle Buildings
Stormont
Belfast
BT4 3SG
Tel: 028 90520760
Email: feb@justice-ni.x.gsi.gov.uk

DOJ Data Protection Officer
Telephone: 028 9037 8617
Email: DataProtectionOfficer@justice-ni.x.gsi.gov.uk

Why are you processing my personal information?

We are processing your information as you are applying for a Fireworks Licence to allow you to purchase fireworks. In accordance with The Explosives (Fireworks) Regulations (Northern Ireland) 2002, as amended by the Pyrotechnic Articles (Safety) Regulations 2015, you must have a licence before you can purchase fireworks.

What categories of personal data are you processing?

FEB requires you to supply contact details (where the licence is to be sent) and where the fireworks will be used. FEB request the applicant's name, address, phone number and email address.

Where do you get my personal data from?

We get your personal data from your application form.

Do you share my personal data with anyone else?

If necessary, we may share your personal data with Councils, HSENI or law enforcement agencies.

Do you transfer my personal data to other countries?

We do not transfer personal data to other countries.

How long do you keep my personal data?

We will only retain your data for as long as necessary and in line with our Retention and Disposal Schedule ([Publication scheme | Department of Justice](#)).

What rights do I have?

- You have the right to obtain confirmation that your data is being [processed, and access to your personal data](#)
- You are entitled to have personal data [rectified if it is inaccurate or incomplete](#)
- You have a right to have personal data erased and to prevent processing, [in specific circumstances](#)

- You have the right to ‘block’ or suppress processing of personal data, [in specific circumstances](#)
- You have the right to data portability, [in specific circumstances](#)
- **You have the right to object to the processing, [in specific circumstances](#)**

How do I complain if I am not happy?

If you are unhappy with any aspect of this privacy notice, or how your personal information is being processed, please contact *Department Data Protection Officer* at:

**Department of Justice
Knockview Buildings
Block 4
Ballymiscaw
Stormont Estate
Belfast
BT4 3SL**

If you are still not happy, you have the right to lodge a complaint with the Information Commissioner’s Office (ICO):

**Information Commissioner’s Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF**

Tel: 0303 123 1113
Email: casework@ico.org.uk
<https://ico.org.uk/global/contact-us/>